

TURKISH FORUM 2026

Final Project File(Full Project Proposal) Template

Note: This template will only be filled out by project teams that have qualified for the final round of the preliminary evaluation.

1. Page Cover

Project Title

Application category ☐ Engineering and Technology ☐ Social Sciences

Project Group

- Project Manager
 - Group Members
 - University/Faculty/Department
 - Country
 - Contact information
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2. Executive Summary(Maximum 1 page)

The aim of the project, its target audience, expected outcomes and the core contributions it will provide to the Turkic World should be summarized.

3. Problem Analysis

In this section, following points should be explained;

- The problem to be solved
 - The current state of the problem
 - Why the problem is important
 - The need it creates for the Turkic world
 - Statistical data and literature support, if any.
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4. Targets of the Project

General Target

Specific Targets

Measurable Targets

5. Solution Model

In this section;

- Working model of the project
- Developed system/method
- Technology and method used
- Working mechanism
- Innovative aspects

need to be explained in detail.

6. Implementation Plan

Activities are expected to be explained in stages

Stages	Activity	Duration
Preparation		
Design		
Development		
Pilot Application		
Dissemination		

7. Expected Outcomes

The following should be explained at the end of the project;

- Concrete outputs
- Services
- Products
- Publications

- Trainings
 - Software/Prototype
 - Policy recommendations
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8. Expected Effect

Short-term Effect

Medium-term Effect

Long-term Effect

Especially, contributions to fields below should be explained.

- Turkic World
 - University/Industry Cooperation
 - Technology
 - Social Advancement
 - Entrepreneurship
 - Cultural Collaboration
 - Economical Advancement
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9. Sustainability

How the project will proceed after the forum should be explained.

For Example;

- New partnerships
 - Funding sources
 - Government support
 - Private sector support
 - University collaborations
 - Entrepreneurship
 - Commercialization
 - New project development
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10. Turkic World Dimension

This section will be given special consideration.

The following questions must be answered.

- Which Turkic states could the project be applied to?
 - How will be the collaborative working model?
 - How can international cooperation be achieved?
 - Which organizations are planned to be worked with?
 - How will regional dissemination be implemented?
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11. Risk Analysis

Risk	Impact	Preventive Measure
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12. Budget Summary (Estimated)

Expense Item	Estimated Amount
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Employee

Equipment

Software

Travel

Education

Other

Not: This budget is for the purpose of evaluating the scale of the project only and is not binding.

13. Team Competence

The following information must be provided for each group member:

- Full name
 - Görevi
 - Area of expertise
 - Responsibility in the project
 - Similar work previously carried out (if any)
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14. Conclusion and Future Vision

The strategic contributions the project will make to the Turkic World in the long term, its potential for wider implementation and the work planned for future development should be summarized.

Appandices (If any)

- Technical drawings
- Prototype images
- Flowcharts
- Architectural diagrams
- Survey results
- Academic works
- References
- Letters of support
- Patent/Utility Model information
- Other files

Formatting Rules

- **Page Number:** Maximum **10 pages** (Except appendices)
- **Font:** Calibri or Times New Roman
- **Font size:** 11 or 12 punto
- **Interlinear space:** 1,15 or 1,5
- **Page Margins:** 2,5 cm
- **File Format:** PDF
- **Language:** Turkish or English

Important Note

Final project dossier is the key document on which the jury's assessment will be based. Final presentations will be based on this dossier and the jury will ask questions in line with its contents. The assessment will be carried out considering the innovativeness, feasibility, added value it will provide to the Turkic World, sustainability, interdisciplinary collaboration and presentation performance.